



**We have 4 new vacancies with Staying Safe Domestic Abuse Support Team  
2-year Fixed Term Contract except Maternity Cover post**

All posts are funded by Calderdale Council and are part of the Calderdale Staying Safe Domestic Abuse Support Team for Calderdale.

All posts will be based at WomenCentre in Calderdale

**DEPUTY MANAGER**

**28 hours per week**

**SO2, Pt 26 – 28 (£30,984 - £32,798 pro rata)**

This key role will work closely with the Calderdale Staying Safe (CSS) Manager, overseeing the provision of a specialist, pro-active, culturally appropriate, risk-led response to all victims of domestic abuse referred into the Staying Safe Team with the purpose of reducing risk and repeat victimisation.

There will be direct management and support of the Triage Worker, who will be responsible for progressing referrals received at standard and medium risk. The deputy role will also offer support and regular supervision to staff across the Staying Safe Team alongside the CSS Manager.

The ideal candidate will have considerable experience in working with adults affected by domestic abuse and complex needs combined with experience of effective team management.

**Closing Date: 9.00am Monday 15<sup>th</sup> May 2023**

**Short Listing: 17<sup>th</sup> May 2023**

**Interviews: Monday 22<sup>nd</sup> May and Tuesday 23<sup>rd</sup> May 2023**

**DOMESTIC ABUSE TRIAGE WORKER**

**25 Hours per week**

**Scale 6, Pt 18 - 22 (£25,419 – £27,514 pro rata)**

The Triage Worker will work closely with the Deputy Calderdale Staying Safe (CSS) Manager to progress the triage of referrals into the service to ensure a pro-active, culturally appropriate, risk-led response that reflects service users' individual risks and needs. This will include providing support to adult victims to help them to re-establish their self-worth and empower them to make informed decisions about their future and their children's future and to reduce risk and repeat victimisation.

The Triage Worker will also be the first point of contact for volunteers supporting the domestic abuse service.

The ideal candidate will have considerable experience in casework management with adults affected by domestic abuse and complex needs as well as an ability to effectively manage multiple tasks in a complex environment

**Closing Date:** 9.00am Monday 15<sup>th</sup> May 2023  
**Short Listing:** 17<sup>th</sup> May 2023  
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**ADMINISTRATOR**  
**18.5 hours per week**  
**SCALE 5, Pt 12 - 17 (£22,571 – £24,920 pro rata)**

This role will provide administrative support to the Staying Safe Team, including support with data collection and reporting as required by the contract and will work alongside the team to ensure the smooth running of processes and systems to support the team.

The ideal candidate will have administration experience in a busy working environment, excellent IT and organisation skills and an attention to detail and accuracy.

**Closing Date:** 9.00am Monday 15<sup>th</sup> May 2023  
**Short Listing:** 17<sup>th</sup> May 2023  
**Interviews:** Friday 19<sup>th</sup> May 2023

**COURT INDEPENDENT DOMESTIC VIOLENCE ADVISOR (IDVA)**  
**Maternity cover 1<sup>st</sup> July to 31<sup>st</sup> December 2023**  
**37 Hours per week**  
**SO1 Pts 23 - 25 (£28,226 - £30,095)**

Whilst part of the Calderdale Staying Safe (CSS) Team, the Court IDVA focuses on court work and victim support providing a specialist, proactive, culturally appropriate, risk-led response to victims of domestic violence with the aim of reducing risk and repeat victimisation. Working closely with the police and courts the Court IDVA provides support that reflects the risks to service users' and meets their individual needs. This role will be based at Richmond Close Police Station, Halifax.

The ideal candidate will have considerable experience of working with adults affected by domestic abuse and complex needs, combined with experience of multi-agency working and experience of court work.

**Closing Date: 9.00am Monday 2<sup>nd</sup> May 2023**  
**Short Listing: 2<sup>nd</sup> May 2023**  
**Interviews: Friday 5<sup>th</sup> May 2023**

WomenCentre is committed to safeguarding practice across all service delivery and staff recruitment.

For enquiries about the above posts contact Lynn Walsh on 01422 386508 or Amanda Shaw on 01422 323339

Application packs can be downloaded from [www.womencentre.org.uk](http://www.womencentre.org.uk)  
All completed applications to be e-mailed directly to:  
[javeria.aurangzeb@womencentre.org.uk](mailto:javeria.aurangzeb@womencentre.org.uk)

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Calderdale Domestic Abuse Strategic Board is a multi-agency partnership



WomenCentre Charity Number 1118366 Company Number 6084795